

# PACE International Application form

## PERSONAL IDENTIFICATION QUESTIONS:

Full Name:

MQ Student ID:

Date of birth:

Day:	Month:	Year:
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Country of Birth:

Citizenship:

Do you have dual citizenship or residency rights in any country other than Australia?

- Yes
- No

If yes, which country/countries do you have dual citizenship or residency rights?:

Do you have a valid passport? (A valid passport is one that has at least 6 months validity upon your return to Australia, AND at least 6 free pages.) If you are offered a place with PACE International and you accept, you must apply for a new passport without delay.\*

Do you have a valid passport?

- Yes
- No

Please detail the languages you have proficiency in:

	Language	Speaking proficiency	Reading proficiency	Writing proficiency
Language 1				
Language 2				
Language 3				

Have you previously completed a PACE International activity?\*

- Yes
- No

If yes, please indicate the country, partner and month/year that you completed the activity\*

Have you previously received a PACE Travel Grant?\*

- Yes
- No

If yes, please indicate when you received the PACE Travel Grant and for which location\*

## **EQUITY INFORMATION**

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What do you identify as?\*

- M (male )
- F (female)
- X (indeterminate, intersex, unspecified)

Are you an Aboriginal and/or Torres Strait Islander person?\*

- Yes
- No
- I do not wish to answer

If you have a disability or pre-existing medical condition please ensure that you have registered with the Student Wellbeing Disability Service to discuss adjustments that may be required to accommodate your condition when participating in the PACE international activity.

For more information and contact details please contact [Student Wellbeing](#)

## **FILE UPLOADS**

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Please upload a current copy of your CV. For top tips on developing your CV please refer to the PACE International Application Guide, or consult with the Careers Office\*

Please upload a copy of your unofficial academic transcript. This can be downloaded via e-Student. \*

## **ACTIVITY AND PROGRAM REQUIREMENTS**

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You must have completed one Session at Macquarie University\*

- Yes, I have completed one Session
- No, I have not completed one Session

If you answered no to the question above, you do not meet the eligibility requirements and your application will not be considered. Please do not continue with this application.

Are you an externally enrolled student?\*

- Yes, I am an external student
- No, I am not an external student

### **Pre-Departure Training**

If successful in obtaining a place on the PACE International program you will need to attend compulsory pre-departure training in person at MQ campus. Failure to attend these training sessions will jeopardise your place on the program.

I will attend the compulsory in-person pre-departure training, on the dates specified above.\*

- Yes, I will attend
- No, I cannot attend

If you cannot attend the compulsory pre-departure training, please provide reasons to support your request below. Please note that this does not mean that this is approved, as your request will need to be considered and approved by Associate Director, PACE International.\*

### **PACE Enrolment**

You must be enrolled or eligible to enrol in a relevant PACE unit (if completing PACE International for credit).

**\*\*Please note:** it is your responsibility to seek course advice to ensure you are eligible to enrol in your chosen PACE unit prior to submitting your application.

I am enrolled, or eligible to enrol, in a relevant PACE unit\*

- Yes
- No

If you answered NO to the question above, please consider applying as a co-curricular student (meaning you would not receive any credit for your participation in a PACE International activity). Otherwise, you do not meet the eligibility requirements and your application will not be considered. **Please do not continue with this application.**

### **GPA ELIGIBILITY**

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GPA Requirements for PACE International are as follows:

You must have a minimum:

- GPA of 2.0 (4 point scale) or
- GPA of 4.0 (7 point scale)
  - Note: LAWS452 requires a minimum LAW GPA of 3.0 (4 point scale) or 5.0 (7 point scale).

If you do not meet this requirement, you have the opportunity to apply for special consideration. To access the special consideration options, please ensure you specify that you do not meet the GPA requirements of the program.

Please review the [PACE International GPA Special Consideration Policy](#) before continuing with your application.

Do you meet the GPA requirements of the program?\*

- Yes, I meet the GPA requirement
- No, I do not meet the GPA requirement and I would like to apply for GPA Special Consideration.

### **GPA Special Consideration Application**

PACE International recognises that there may be circumstances where a student does not reach the required GPA for entry to the program due to unavoidable disruption, hardship or other issue affecting their academic performance.

Please provide an explanation of the unavoidable disruption, hardship or other issue that has affected your academic performance. You should comment on how your circumstances impacted on your studies.

Note: Details of the actual circumstances (medical or non-medical) are not required but may be included if you feel it will provide the reviewing team with the context required to make a decision on your application for GPA Special Consideration. Where the circumstances are not private or confidential in nature, you are encouraged, but not required, to provide details to provide the reviewing team with the context required to make a decision on your application for GPA Special Consideration.

Provide your explanation\*

### **Supporting documentation**

For an application for GPA Special Consideration to be valid, it must include all supporting documentary evidence.

For reasons related to medical circumstances; you must attach an original medical certificate indicating the severity and the impact of the circumstances.

For reasons related to non-medical circumstance; you must attach relevant documentary evidence indicating the severity and impact of the circumstances. This might include police reports, statutory declaration by independent witnesses or statements from respected member of the community. e.g. a lawyer, academic etc.

Supporting Documentation\*

Upload file

## ACTIVITY AND PARTNER ALLOCATION

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When you complete a PACE International activity, you will be placed at a partner organisation that is linked to your PACE unit of study (unless you are applying as a co-curricular student). To assist us with allocating students to activities, please select your preferred partner organisations below.

Please refer to the PACE International Partner search on the [PACE International website](#) for specific information regarding unit availability with partner organisations BEFORE you apply.

Please note that placements are allocated based on number of places available at partner organisation, students' skill set matching to partner organisation needs, student preferences and unit. This means that whilst we endeavour to place you at your top preference, this is not guaranteed. Please also note that activities and partners are subject to change. Activities will last between 2-12 weeks, with specific activity length and dates being dependent on activity and partner organisation. The activity dates are non-negotiable.

What is your study level?\*

- Undergraduate
- Postgraduate

Current degree/program (Please write your degree in full, E.G. Bachelor of Science)\*

Which PACE unit are you planning to enrol into?\*

Please select your preferred partner organisations\*

## APPLICATION QUESTIONS

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PACE International is looking for participants from diverse backgrounds with different skills, interests, experiences and attributes. For the following questions there are no right or wrong answers; respond honestly and highlight what makes you unique. In your answer please ensure that you consider the selection criteria, which is listed below and can also be found in the [PACE International Application Guide](#).

### Selection Criteria

- Flexibility and adaptability
- Ability to work in team environments
- Open to constructive feedback
- Empathy and respect for others
- Self awareness and behaviour

- Effective communication
- Motivation and commitment to the [principles of PACE](#)

1. In 400 words, please outline your motivation for applying to the PACE International program. In your answer please consider the selection criteria and make reference to the international partner organisation(s) you have preferred.\*

If you have any specific skills and/or interests that you could apply to your PACE International activity please specify below.

## REFERENCES

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A Referee Report is required to support each application. It is your responsibility to seek permission from your Referee prior to submitting your application. Your Referee will be contacted via email to provide their evaluation against the selection criteria. It is highly recommended that you discuss your PACE International application with your Referee beforehand, as Referees will be contacted immediately after your application has been submitted. Applications without a Referee Report will not be considered for the program.

A Macquarie University Staff member (such as a Lecturer, Tutor or Professional staff member) is preferred for your application. Please note that PACE International staff are unable to be listed as a Referee. Alternatively, external professional references will also be accepted (examples include employer, high school teacher, sports coach).

If you are applying for special consideration, please ensure that your Referee is a Macquarie University Academic.

### Referee

First name\*

Last name\*

Referee position\*

Mobile phone\*

E-mail address\*

Type of referee\*

- Lecturer
- Tutor
- Employer
- Other

Other\*

## PROGRAM REQUIREMENTS

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### Program requirements:

- PACE International is a work placement program, and participants are required to work full time during the activity
- Participants are selected by PACE International in a competitive process
- If an Activity Cost is applicable to the activity you are offered, a \$500 non-refundable Activity Cost deposit at the time of accepting your position with PACE International
- You must attend compulsory pre-departure training as indicated earlier in this application.
- You will need to adhere to the MQ Code of Conduct at all times whilst in Australia and overseas.

I have read and understood the main requirements of PACE International\*

- Yes
- No

How did you hear about PACE International?

- Macquarie University website
- Academic advice
- Macquarie events / fairs
- Social media
- Lecture presentation
- Email
- ilearn
- Posters / flyers
- Word of mouth
- Other